Springvale Park Special Developmental School

13 -15 Sandown Road
Springvale 3171

Ph: 9546 7666
springvale.park.sds@education.vic.gov.au

**Principal: Kai Pukarinen**

Dear parent/guardian,

Springvale Park Special Developmental School is looking forward to another great year of teaching and learning and would like to advise you of Springvale Park SDS's voluntary financial contributions for 2026.

Schools provide students with free instruction to fulfil the standard curriculum requirements and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support.

Within our school this support has allowed us to provide a range of programs including kitchen/garden and community access.

Springvale Park Special Developmental School is endorsed as a Deductible Gift Recipient under the Income Tax Assessment Act 1997 (Cth) with the result that any donations made by you will be tax deductible. To be tax deductible, your donation needs to be made voluntarily. We have suggested an amount to be contributed under "Curriculum Contributions" and "Other Contributions" below, but please feel free to contribute an alternative amount. Amounts paid under "Extra-Curricular Items and Activities" are not donations and are not tax deductible.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Kai Pukarinen
Principal

Yours sincerely,

Jo Romios
School Council President

| **Curriculum Contributions** – suggested tax-deductible contributions for items and activities that students use, or participate in, to access the Curriculum | **Amount** |
|---|---|
| EEP's<br>Classroom consumables, materials & equipment<br>• Stationary Items – scrapbooks, pens, pencils, glue sticks etc.<br>• Art – paint, crayons, canvas, glitter, coloured paper etc.<br>• Homecrafts/Kitchen Garden – food ingredients such as flour, butter etc.<br>• Sensory items | $ |
| Communication tools – PODD books, assistive technology devices, displays | $ |
| Travel expenses for running the School buses for local area excursions | $ |
| **Total tax-deductible Curriculum Contributions** | **$NIL** |

| **Other Contributions** – suggested tax-deductible contributions for non-curriculum items and activities | **Amount** |
|---|---|
| | |
| | |
| **Total tax-deductible Other Contributions** | **$**NIL |

**Extra-Curricular Items and Activities – provided on a user-pays basis**

Springvale Park Special Developmental School offers a range of optional items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides to deliver the Curriculum.

The cost of extra-curricular items and activities will be advised throughout the year.

| **Extra-Curricular Items and Activities** | **Amount** |
|---|---|
| Camps and Excursions to be scheduled | $TBA |
| School Photos – details will be provided at a later date | $TBA |
| **Total Extra-curricular Items and Activities** | **$** |

**Financial Support for Families**

Springvale Park Special Developmental School understands that some families may experience financial difficulty and offers a range of support options, including:

- the Camps, Sports and Excursions Fund
- State Schools Relief (SSR)
- Payment plans for Extra-Curricular Items and Activities.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:
Sandra Murphy
Ph: 03 9546 7666 | Email: springvale.park.sds@education.vic.gov.au

Direct Deposit Details:

Account Name: Springvale Park Special Developmental School

BSB: 063154

Account Number: 10057479

Bank: Commonwealth Bank of Australia

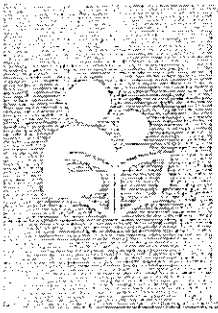
**Refunds**

Refunds must be requested in writing, including bank details for refund deposit. The School will assess every request on its merit. Refunds will only be made by Direct Debit into your specified bank account.

For further information on the Department's Parent Payment Policy please see a one page overview attached.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) including the VCE Vocational Major and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.

### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

| Curriculum Contributions | Other Contributions | Extra-Curricular Items and Activities |
|---|---|---|
| Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum. | Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives. | Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis. |

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.

### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.